

國立清華大學校本部招待所長期住宿申請單

Housing Application Form for Long-Term Residency at Main Campus

日期 Date: 年 Year 月 Month 日 Day

申請單位 Applicant Affiliation		申請人姓名 Contact Person	
		申請人連絡方式 Contact Tel/E-mail	Tel: E-mail:
住宿者姓名 Occupant's Name		住宿者員工編號 Occupant's Staff ID No.	
		申請人連絡方式 Contact Tel/E-mail	Tel: E-mail:
住宿者身分 Occupant's identity	☐ 客座教師及研究人員 Guests teachers and researchers ☐ 專任教師及研究人員(到校學年度: _____) Professors and researchers(arrive on campus at _____ academic year)		請檢附相關證明文件 Please attach Identity certification
申請住宿地點 Residency Type (請依志願填入) (Please fill out in order of preferences)	清華會館 Guest House I		
	☐ 套房(8,000 元/月) Suite (NT\$8,000/Month)		
	☐ 一房一廳(12,000 元/月) 1 Bedroom + 1 Living room (NT\$12,000/Month)		
	☐ 二房一廳(15,000 元/月) 2 Bedroom + 1 Living room (NT\$15,000/Month)		
	第二招待所 Guest House II		
	☐ 一房一廳(11,000 元/月) 1 Bedroom + 1 Living room(NT\$11,000/Month)		
	☐ 二房一廳(14,000 元/月) 2 Bedroom + 1 Living room(NT\$14,000/Month)		
	學人宿舍 Guest House III		
	☐ 一房一廳(12,000 元/月) 1 Bedroom + 1 Living room(NT\$12,000/Month)		
	☐ 一房一廳無傢俱(入住前 4 年 11,000 元/月, 第 5 年起 12,000 元/月) 1 Bedroom + 1 Living room without furniture (NT\$11,000/Month)		
☐ 二房一廳(16,000 元/月) 2 Bedroom + 1 Living room(NT\$16,000/Month)			
☐ 二房一廳無傢俱(入住前 4 年 14,500 元/月, 第 5 年起 16,000 元/月) 2 Bedroom + 1 Living room without furniture (NT\$14,500/Month)			
☐ 一樓二房一廳無傢俱(10,000 元/月) 2 Bedroom + 1 Living room on 1 floor without furniture (NT\$10,000/Month)			
※備註: 新聘教師及研究員原則優先配住於學人宿舍。 Note: New faculty will generally be assigned to Guest House III first.			

申請住宿 起訖日期 Duration of Stay	____年Year____月Month____日Day 至to____年Year____月Month ____日Day (以一年為限 Limit within a year) 第一學期應聘者可於當年8月1日入住，並住宿至翌年7月15日； The 1st Semester: New faculties should stay from Aug. 1st to the next year of July 15th. 第二學期應聘者可於當年2月1日入住，並住宿至翌年1月15日。 The 2st Semester: New faculty members should stay from Feb. 1st to the next year of Jan. 15th.	
住宿、電、瓦斯 費用繳款方式 Payment of room Rates, electricity bill, and gas bill	☐個人薪資扣款 Direct Debit from Occupant's Salary Account ☐至出納組繳交現金 Pay Cash to the Division of Cashier in Person ☐單位計劃轉帳，計畫編號 _____ Campus Credit Transfer, Project Account No. _____	
申請單位主管簽章 Approved by Head of Applicant Affiliation	經營管理組 Approved by Division of Dining and Facilities Management	總務長 Approved by VP, Office for General Affairs

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